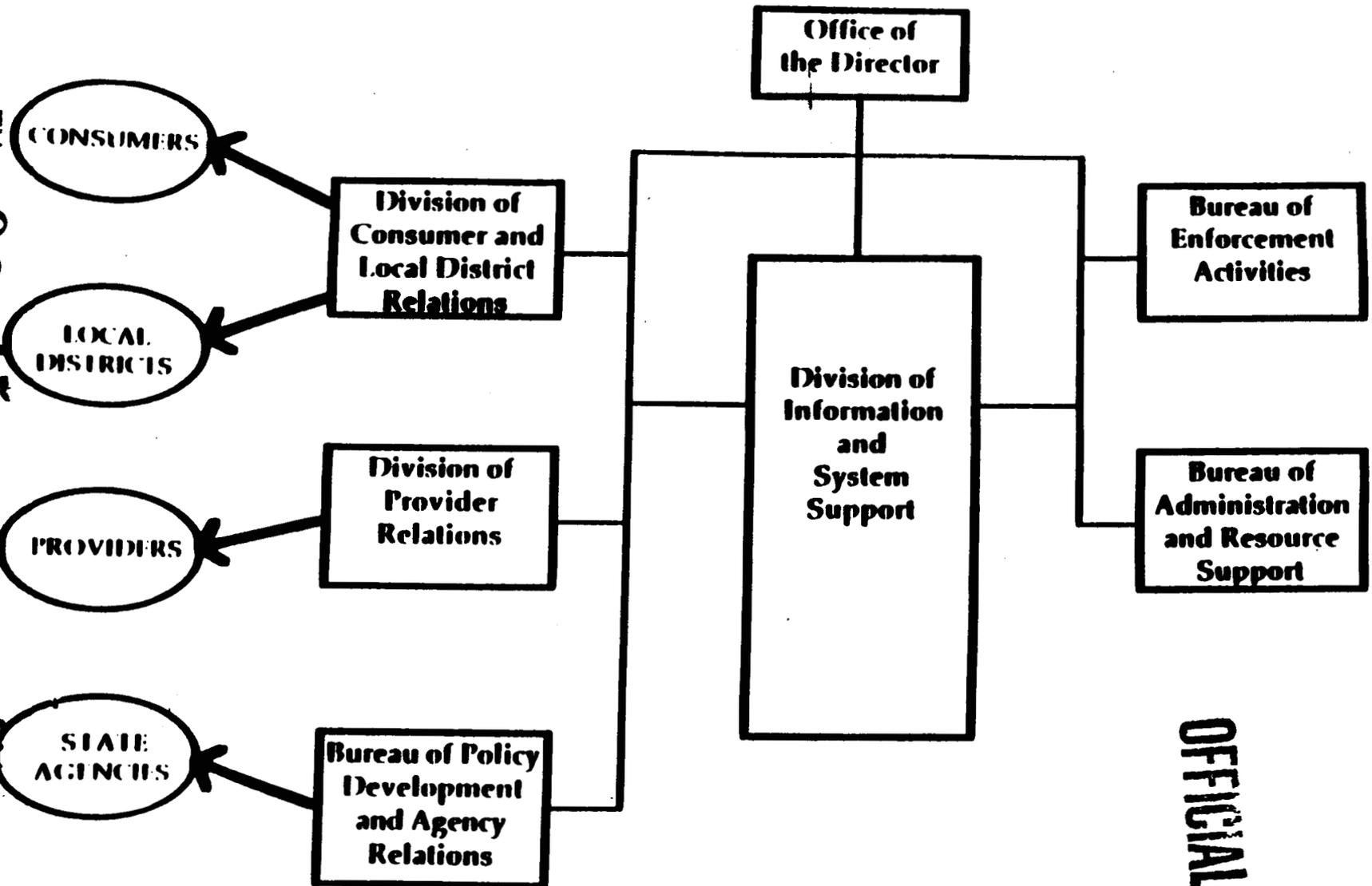


OFFICIAL



TN **98-45** Approval Date **PRO-6-1999**
OCT 1 1999
Sersedes TN 97-10

New York

Office of the Director

The Office of the Director leads and supports the work of the Office of Medicaid Management (OMM). The Director's Office performs the following functions:

- Provide ambassadorship to the outside world
- Works with Department of Health (DOH) executives on high-level DOH management and strategy
- Leads the overall internal functioning of OMM
- Serves as a resource to OMM managers to clarify director's views on emerging issues
- Establishes and holds division heads accountable for performance agreements

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Bureau of Administration & Resource Support

The Bureau of Administration and Resource Support provides the other OMM units with the necessary resources to produce OMM's expected results. The Bureau performs the following functions:

- Forecasts and plans resources
- Allocates resources to the divisions and bureaus
- Manages and tracks financial State Purposes expenditures
- Coordinates the preparation of budget initiatives
- Acquires human resources necessary to support program needs
- Secures materials and equipment needed by OMM units
- Space planning
- Day-to-day operational needs

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Division of Consumer and Local District Relations

The Division of Consumer and Local District Relations will help serve both OMM consumers and local governments. The Division will perform the following functions:

- Create eligibility guidelines
- Determine consumer eligibility (including Third Party Liability and disability reviews)
- Provide local district support (technical assistance, training, transportation)
- Resolving consumer complaints
- Assessing performance of local districts
- Educating consumers
- ~~Connecting~~ consumers to the correct services

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Bureau of Enforcement Activities

The Bureau of Enforcement Activities will combat actions of those groups and individuals who fail to comply with Medicaid and OMM rules and regulations. The Bureau will perform the following functions:

- Confirm occurrences of Medicaid fraud (investigation processing)
- Penalizing (sanctioning) providers guilty of Medicaid fraud
- Penalizing (sanctioning) recipients guilty of Medicaid fraud
- Actualizing due process
- Supporting prosecution with/by other law enforcement authorities
- Establishing and maintaining internal controls for OMM

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